

Frequently Asked Questions

Ed Center Cover Page

1. Do I need to submit the Ed Center Cover Page online?

Yes. We will not accept paper copies of the Cover Page nor will we accept emailed copies

2. How do I select multiple Conservation Districts?

Select the first conservation District and hold down the 'Ctrl' key and then click on the next District to be added. All added Districts will now be in grey

elect your Conservation Distric	t*
Please select	
AGUA FRIA - NEW RIVER	
APACHE	
BIG SANDY	
DUIGUENE VALUEN	

3. What if I don't have any paid staff or volunteers or volunteer hours?

You can add '0' (zero) as your response

Number of Paid Staff: *	1
Number of Volunteers: *	0
Number of volunteer hours: *	0

4. Are communities served and school districts separate entities?

Yes. Please enter the specific schools you have served and the specific communities. Select 'Add another response' to add additional schools and communities

Communities served: *	
	Add another response
School districts reached: *	
	Add another response



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5. What does 'number of contacts' mean?

This is how many times you interacted with one student. A class of 30 students would be 30 contacts. If you saw that class 3 times, then it would be 90 contacts. The program will total the number of contacts at the bottom of each topic

EDUCATIONAL OUTREACH CONTACTS AND			
TOPICS			
Please indicate the numb	per of contacts for each	of the categories listed below:	
Environmental Issues (Air Pollution, Energy, Recycling)			
Pre K - 3rd Grade *	4th - 6th Grade *	7th - 9th Grade *	
0	99	4	
10th - 12th Grade *			
3			
Adults * Tea	acher Training *		
0 0			
Total Contacts: 106			

6. I don't see the topic I instructed included in the list. What do I do?

Please complete the 'other' category and title what you taught

What is the name of this topic? *			
Pre K - 3rd Grade	* 4th - 6th Grade *	7th - 9th Grade *	
0	0	0	
10th - 12th Grade	*		
0			
Adults * Teacher Training *			
0	0		
Total Contacts: 0)		



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7. I already entered my number of contacts information for the classroom visits. What is supposed to be entered under

	'Outreach Strategies and Events'?					
	Please enter the total number of classroo tabled a fair or community event, or host					
	OUTR	EACH ST	RATEGIES AN	ND EVENTS		
	Please ind	Please indicate the number of contacts at each of the following events:				
	Classroo	m Visit: *	0			
	County/S	itate Fair: *	0			
	Earth Da	y: *	0			
	Envirothe	on: *	0			
8.	Please explain the content of the 'Origina checked Sources of		ım in the 'Origir	nal' text box wh	ich becomes acti	ve once 'Original' is
			la			
	Project Project Project		эоріе			
	Other Please expl	ain the original r	naterial that your educa	tion center used: *		
				//		
9.	9. Do I list all provided materials in one box?					
	No. Please click 'Add additional material'	for each ty	pe you provide	d		
	Materials Provi					

Rev: 04/24/2019

Materials Provided	
Type:	Quantity:
	Add additional material